



2017 ANNUAL MEMBERSHIP SERVICES

- Lease = Free filing of sub-lease (from Bloomberg template) if renting to another person
- Certificate of Occupancy (C of O) = Computer Searching for images of C of O on record with Department of Buildings
- Doing Business As (DBA) - (Sole Proprietor or Partnership) = Free counseling with 2 issues per year
- Starting a New Business = Free counseling with 2 issues per year
- Incorporation = free service on change of name and address (1) (*must pay agency charges*)
- Employer Identification Number (EIN) from IRS = Free counseling with IRS issues, informative seminars about EIN (1 session)
- NYS Certificate of Authority (Tax ID) = Free Change of address, business name, seminars (1 time per year)
- Department of Motor Vehicle (DMV) Auto Repair = Free renewals, duplicate, change of name/address, training on DMV regulations (1per year)
- Body Shop License = Free renewals, duplicate, change of name/address, training on DMV regulations (1per year)
- DMV Inspection License = Free renewal, order of supplies, application for waiting list, (*must pay DMV fees*)
- DMV Auto Dealer's Bond = Change of address/name, Discounts on renewals (*must pay DMV fees*)
- DMV Auto Dealer Whole Sale License = Free renewals, change of name, change of address, order of supplies, training on how to fill out police book, MV50 book, bill of sales etc. (1 each per year)
- DMV Auto Dealer Retail License = Free renewals, change of name, change of address, order of supplies, training on how to fill out police book, MV50 book, bill of sales, help with finding location, (1 each per year)
- DMV Dealer's plate Issuance program = Free application for qualified dealers, reordering supplies, help on advocacy (1 per year)
- Department of Consumer Affairs (DCA) Bond = Free renewal (*must pay DCA fees*)
- DCA License = Free renewal if no changes or circumstances have occurred, Internet only
- Department of Consumer Protection (DCP) License (Yonkers only) = Free renewal if no changes or circumstances have occurred
- NY Fire Department (NYFD) Certificate of Fitness for air Compressor = Free Renewal (*must pay NYFD fee*), seminars to prepare you for test



- NYFD Certificate of Fitness for Welding = Free Renewal (must pay NYFD fee), seminars to prepare you for test
- NYFD PERMITS: 4 = Free Renewals
- NYFD Motor Vehicle Repair Shop (511) = Free Renewals
- NYFD Air Compressor (373) = Free Renewals
- NYFD Combined Liquid/Gas (190) = Free Renewals
- NYFD Combined Gases/Blowpipe (347) = Free Renewals
- Department of Environment Conservation (DEC) Petroleum Bulk Storage Permit = Free Renewals
- DEC Permit Air Quality for Body Shop = Free Renewals
- Department of Environmental Protection (DEP) Tier II Chemicals Yearly Report = Free yearly report
- Liability Insurance = Assistance in acquiring the best coverage at the lowest cost
- Business Insurance = Assistance in acquiring the best coverage at the lowest cost
- Payroll Services = Assistance in acquiring the best service at the lowest cost
- NYS Worker's Compensation coverage = Assistance in acquiring the best coverage at the lowest cost
- NYS Worker's Compensation Issues = Free counseling with 3 issues per year
- NYS Department of Labor Issues = Free counseling with 3 issues per year
- NYS Taxation Services/Issues = Free counseling with 3 issues per year
- Tickets - Summons or Violations Issues = Advocacy when no formal attorney is necessary (Additional fee may be required)
- Immigration Issues = Free counseling with 3 issues per year
- Legal Representation = Assistance in acquiring the best Legal Representation at the lowest cost
- Business Counseling = Free counseling with 3 issues per year

***Additional counseling and/or assistance sessions beyond those numerated above may be scheduled during the year at an additional cost per session to be determined and agreed upon between UAMA and Member.**